

**MINUTES OF REGULAR MEETING
OAK LAWN PARK DISTRICT
BOARD OF COMMISSIONERS
HELD ON DECEMBER 12, 2022**

The Board of Commissioners of the Oak Lawn Park District was convened in a Regular Meeting on December 12, 2022 at 7:00 p.m. with President Coughlin presiding.

ROLL CALL:

Present: Boland, Buschbach, Donahue, Johnson and Coughlin
A quorum was present.

APPROVAL OF MINUTES:

Regular Meeting of November 14, 2022

Johnson moved, Boland seconded to approve.

Voting: Aye: All
Nay: None

CITIZENS TO BE HEARD/CORRESPONDENCE:

Volunteers of the Month – Michael Hogan

This month's volunteer has been spending his time with the Special Recreation Department. He has been involved for the last few years as a Softball/Basketball coach and a unified volleyball player. Most recently he attended the 2022 Fall games volleyball tournament. Mike, your enthusiasm on and off the court is amazing. Athletes love having you a part of the team. We hope you continue to volunteer for years to come.

On behalf of all our Special Recreation families, staff, and Board we would like to congratulate you on receiving the November 2022 Volunteer of the Month.

Congratulations and thank you Michael Hogan!

Special Recreation Jr. and Sr. Athletes of the Year

Jr. Athlete of the Year- Andrea Moreno

This year's Jr. Athlete of the Year is Andrea. Andrea started on the Jr. Jordans in 2021. In her first year competing in Special Olympics basketball skills, she qualified for the state competition. Andrea had a total score of 73, beating her competition out and taking the gold medal.

She has proven herself that she can do great things on the basketball court. This year's basketball season has already started, and coaches are so excited about the energy she brings to the team. Coaches say "She is a joy on and off the court. We are so proud of all her accomplishments!"

Congratulations Andrea on being selected as Jr. Athlete of the year.

Sr. Athlete of the Year- Jennifer Nowicki

Jennifer Nowicki is an enthusiastic dedicated athlete who puts her heart and soul into any sport she participates in. She has been competing in gymnastics, golf, track & field, snow shoeing, bocce, and swimming for the Oak Lawn Park District for the past 30 years. She has earned many ribbons and medals at both Regional and State Special Olympic competitions. If you ask any of her teammates, they will tell you that she is the team's biggest cheerleader.

Congratulations Jennifer on being selected as Sr. Athlete of the year.

Oak Lawn Parks Foundation

Steve Loulousis, Chairman of the Oak Lawn Parks Foundation presented a donation to the park district in the amount of \$10,000. Loulousis stated that the funds were raised through the Foundation's annual golf outing at Stony Creek Golf Course. Loulousis said he looks forward to working with the district more in the future.

NEW BUSINESS: None

FINANCE REPORT:

Buschbach moved, Johnson seconded to approve the payables of \$1,072,682.00 for the period of November 1, 2022 to November 30, 2022.

Voting: Aye: All
Nay: None

UNFINISHED BUSINESS: None

CONSENT AGENDA: None

Tax Levy

Johnson moved, Buschbach seconded to approve the total amount levied of \$4,565,107.00.

Voting: Aye: All
Nay: None

Board Policy Manual Review/Update

The district has had several updates and changes occur due to organizational restructuring and changes from the district's Personnel Manual which has resulted in the following changes:

Policy Changes

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| 1. Behavior Code of Conduct | Updated chain of command information 12/2022 |
| 2. Non-Discrimination and Anti-Harassment | Updated policy 12/2022 |
| 3. Pre-Placement Medical Examination Policy | Updated policy 12/2022 |
| 4. Succession Policy | Updated policy 12/2022 |

Policy Review

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| 1. State Criminal Background Check | Reviewed 12/2022 |
| 2. Volunteer Services Policy | Reviewed 12/2022 |
| 3. Equal Opportunity Employer | Reviewed 12/2022 |
| 4. Staff Acceptance of Gifts | Reviewed 12/2022 |
| 5. Employee Code of Ethics | Reviewed 12/2022 |

Policy Addition

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| 1. Transgender Patron/Participant Policy | Added 12/2022 |
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Donahue motioned, Johnson seconded to approve the changes to the Board Policy Manual.

Voting: Aye: All
Nay: None

LEGAL: None

APPROVAL OF BIDS OVER \$30,000: None

MATTERS OF THE DIRECTOR:

Hartwig discussed the Employee Recognition Dinner that was held last week at the Johnson-Phelps VFW. Hartwig stated that the dinner was previously held at Stony Creek but thanks to the recommendation of Commissioner Johnson, the dinner was relocated this year. The suggestion was made so that the staff at Stony Creek could enjoy the dinner as well and not have to work the event. Based on the feedback from staff, everyone had a great time and staff are looking forward to hosting the event there in the future.

Hartwig stated that he recently attended a planning meeting at the Hyatt Regency Chicago regarding the upcoming IAPD/IPRA Conference in January.

Hartwig stated that several staff members recently attended PRDMA's Risk Management Institute. Hartwig said there were over 1,000 attendees from across the state of Illinois in attendance. The training was held at the Tinley Park Convention Center in mid-November.

Hartwig made mention of the renovations at Central Pool and stated that progress is slowly moving along.

Hartwig recognized the Racquet Center for their holiday themed open gyms and stated that enrollment numbers have been great this year for them.

Hartwig wished everyone a Merry Christmas and Happy New Year!

PRESIDENT'S REPORT:

Coughlin stated that she recently attended the theatre production of Music Man and said that the entire production was phenomenal. Coughlin passed along her congratulations to the cast and staff involved in the production.

Coughlin attended the Ice Arena's Winter Skating Exhibition this past weekend. Coughlin stated that it was wonderful to see so many skaters in attendance for the event. Coughlin mentioned that a few of the skaters were her students when she taught at St. Linus.

Coughlin thanked the staff involved for creating the "Letters to Santa" campaign at Oak View.

Coughlin recognized the Racquet Center for all of their holiday decorations inside the facility.

MATTERS OF THE COMMISSIONERS:

Johnson stated that he attended the Employee Recognition Dinner last week. Johnson stated that he really enjoyed the event and thanked staff for coming up with the creative Clue Game during the dinner.

Johnson said he represented the park district during the Calvary Church tree lighting event that was held yesterday.

Johnson wished everyone a Merry Christmas.

Buschbach thanked the Oak Lawn Parks Foundation for their donation to the district.

Buschbach wished everyone a Merry Christmas.

Boland stated that she was sad to miss the Employee Recognition Dinner but she thanked all staff for their continued dedication to the park district.

Boland thanked the Marketing Department for all the new social media posts. Boland said it is exciting to see all the holiday events happening across the district.

Boland wished everyone Happy Holidays & Happy New Year.

Donahue discussed the enrollment numbers across the district and stated how happy he was to see such high numbers.

Donahue thanked staff for all their hard work throughout the year.

Donahue wished everyone Happy Holidays.


ADJOURNMENT:

Donahue moved, Johnson seconded to adjourn at 7:27p.m.

Voting: Aye: All

Nay: None

Respectfully submitted,



Mary Pat Coughlin, President



Tracey Gallik, Recording Secretary